

**Program Intern – Guatemala
Curamericas Global**

Length of Engagement	Supervised by:
Spring Semester: Jan – May (flexible start/end dates); Summer - May – August; Fall - Aug – Dec	Barbara Muffoletto, Program Manager Andrew Herrera, Executive Director
Minimum of 15 hours/week, preference to 20+	Compensation: Unpaid
Hours: 10+ hours per week	Location: Raleigh, NC/Remote

Application Deadline: Rolling

Position Purpose and Description:

Curamericas Guatemala (CAG) works to reduce rates of infant, child, and maternal mortality in the rural highlands of Guatemala. CAG works directly with Maya mothers, traditional birth attendants and communities to provide health education and culturally-appropriate, respectful care at our *Casa Materna* Community Birthing Centers.

The Program Intern - Guatemala (PI) will work directly with Curamericas Global Program Manager and project staff to support the ongoing needs of CAG and Curamericas Global. PI projects will vary based on need, however it is anticipated that they will include the following:

- Regular project data management, cleaning and analysis
- Creation of reports for donors and marketing
- Attend and take notes during monthly meetings with project staff
- Assistance with qualitative research projects
- Assistance with project management tasks related to financial reporting/tracking, development of operational research materials, development of educational materials, new program development, etc.

All interns are asked to allocate a maximum of 15% of their time to assist with tasks outside of their immediate job description in order to meet urgent project needs and support the Curamericas Global team.

Selection Criteria:

- Junior, senior or recent graduate of undergraduate program in public health, Spanish, international health, social sciences or related degree
- (Preferred) Currently enrolled in or graduate of a master's or other post-bachelor's degree in public health, international health, social sciences or related degree.
- (Required) Intermediate proficiency in Spanish
- (Required) Intermediate proficiency in MS Excel
- Demonstrated interest in international community health practices and principles

Application Instructions: Please send completed application, resume, writing sample (2- to 3-page portion), and cover letter to bmuffoletto@curamericas.org